

WIPSG Display at the Royal: Information on producing your entry for the Handout

I shall be producing the handout book for the WIPSG display at the RPSL (25 February 2027), and request that all contributors send me text and images so that I can produce a 2-page spread for each of your displays. If you are presenting two separate displays, then I will produce a 2-page spread for each display (whether 1-frame or 2-frames).

The handout will be a softback A4 book in full colour, probably around 80-90 pages in length. I will format all the individual entries into a consistent style and layout, so you shouldn't worry about the presentation or layout when getting your text and images to me.

Technical information for what I will require from you

Text: Preferably in Microsoft Word format, although any basic text file (.txt) or a .pdf will be fine.

Images: Please send the images separately, preferably as individual .jpg or .jpeg files, although .tif or .png will be fine too.

Notes on producing images for the handout

Scanning: Please scan your items with a dark background; this is particularly important for stamps in order to show the perforations/margins. The back of a Hagner sheet works well. Don't worry about close-cropping or straightening the images as I prefer to do this; please leave a wide margin around the item in an image – I will straighten and crop them down consistently.

Resolution: Please provide all images at 300 dpi or higher. For images to be reproduced at original size, 300 dpi will be fine. If an image needs enlarging (e.g. to see a detail on a stamp), then the resolution needs to be proportionally higher (at least 600 dpi if it is to be enlarged ×2). Please save the images with maximum quality.

Timetable

- **October 2026:** Please send your text and images to me by email (publications@wipsg.org) by the end of October. Of course, if you can send them sooner, that would help my workload and be very much appreciated.
- **15 November 2026:** Absolutely final deadline for receipt of material for the handout. (Please don't wait until then!)
- I will be bringing together all the parts and finalising the handout in November/December so that the file can go to the printer early in January 2027.
- I will send a draft 2-page pdf file for each display for you to check and review before the handout is finalised for printing; this will be in November/December.

General: The handout will not only be useful to people viewing our individual displays on the day but will provide a permanent record and reference of WIPSG's display. I encourage you to include useful and detailed information (including references to literature where appropriate) as well as images of particularly interesting and/or attractive items from your display, in order to make it a useful resource for philatelists in the future. Personally, I think an approximately 50:50 split between text and images is about right, but of course you are free to send me what you think is most appropriate for your particular display(s).

I am very happy to advise you if you are uncertain about what to produce, or how to go about it. Many thanks in advance for helping to produce an interesting and informative handout to promote WIPSG and our collecting areas.

Paul Farrimond
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